

ICEC Executive Committee Zoom Meeting

October 20, 2015 6:30 p.m.

Chair Linda Zaletel called the meeting to order at 6:30 p.m.

Attending:			
Emily Klein		Lisa Ralls	x
Martha McCormick	x	Heather Anderson	
Terrie Hoefler	x	Jane Shuttleworth	
Beth Martin	x	Linda Zaletel	x
Staff: Linette Bernard	x		

Beth Martin made a motion to approve the agenda. Terrie Hoefler seconded. All voted aye; the motion carried unanimously.

Beth Martin made a motion to approve the 22 July 2015 Executive Committee Meeting Minutes as written. Terrie Hoefler seconded. All voted aye; the motion carried unanimously.

All reports listed in the agenda have been received by board members via email. Linette Bernard asked the committee if they liked the profit and loss statement as is or if they would like more detail. Linette will ask for a more detailed report for next meeting. Linette advised that the mid-term report for REAP-CEP 15-17 was approved after the ExCom meeting packet sent. Members had no questions. Martha McCormick will send a link to Linette for an office time application.

Reports

1. Financial Report from CPA
 - a. Profit and Loss July 2015
 - b. Profit and Loss August 2015
 - c. Profit and Loss September 2015
 - d. Balance Sheet as of 30 September 2015
 - e. Profit and Loss January through September 2015
2. Executive Director's Report – 16 July – 15 October 2015
 - a. Grant updates
 - i. Fostering Networking REAP-CEP 15-11
 - ii. Integrating Best Practices... (AKA WILD/KinderNature) REAP-CEP 15-17

Action Items

1. ICEC to support REAP Alliance – Shall ICEC support the REAP Alliance in 2015 with the requested \$250 membership fee.
 - a. Martha McCormick made a motion to support the REAP Alliance with \$250 fee. Beth Martin seconded. All voted aye; the motion carried unanimously.
2. Winter Workshop 2016 – Shift focus slightly and move dates from 5-6 Feb to 4-5 Feb.
 - a. Lisa Ralls moved to approve that a REAP-CEP grant for Winter Workshop 2016 be submitted by 1 November 2015. Beth Martin Seconded. All voted aye; the motion carried unanimously.
 - i. Postcards went out already to every school building with original date.
 - ii. Linette will pass on option to come on one day. Beth will ask her district science consultant, Adam Pottebaum, how to get info out to other district science consultants.

- b. Annual Meeting – need minimum 25 members for quorum. The ExCom suggested a Friday morning or lunch meeting. Linette will advise Jean and Phyllis.

Discussion Items

1. Fall Newsletter
Please contribute to newsletter on what ICEC members are doing. Martha will write about NAAEE conference she just attended. Linda has already sent article. Please submit by 1 November 2015.
2. Midwest EE Conference states memorandum
Meeconference.org – The Illinois group feels it is time to update the four-state memorandum of understanding. Linette will put on agenda for annual meeting for discussion.
3. Annual Report 2014
No changes noted.
4. ExCom Nominations needed
Jane Shuttleworth will term-limit and roll off board end of 2015. Linda Zaletel is completing the term for Heather Olsen which expires end of 2015. Linda submitted her nomination.

The 2016 ExCom meeting dates are:

- January 12, 2016, 6:30 p.m. via Zoom
- April 12, 2016, 6:30 p.m. via Zoom
- July 20, 2016 hosted by Beth Martin, 10:00 a.m. at Jefferson Elementary, 2425 Watrous Ave DSM 50315, and
- October 11, 2016, 6:30 p.m. via Zoom

ICEC membership dues can be paid in January or with winter workshop fee.

Beth Martin made the motion to adjourn, second by Martha McCormick. Meeting adjourned at 7:25 p.m.

Minutes respectfully submitted by Terrie Hoefler, Co-Secretary