

ICEC Annual Meeting

Thursday 4 February 2016

6:15 – 6:45 p.m.

Springbrook Conservation Education Center
Guthrie Center, IA

Attendance:

Terrie Hoefler, Tyler Flammang, Theresa Kruid, Amber Hoffman, Diane Hall, Michelle Wiersig, Roxy Gerard, Kristen Haynes, Katie Shelton, Matt Moles, Sydnie Tarter, Dave Bakke, Sondra Cabell, Heidi Reams, Heidi Anderson, Charlene Elyea, Miriam Patton, Jane Shuttleworth, Kari Heimdal, Dawn Snyder, Kay Neumann, Holly Schulte, Barb Gigar, Kenny Slocum, David Stieler, Kati Stieler, Lilly Jensen, Mike Krebill, Kathy Kleen, Charles Vigdal, Heather Ballou, Emily Santiago, Elizabeth Schramm, Amy Loving, Sydney Algreen, Phyllis Anderson, Amber Osterkamp, Gail Barels, Rosemary Peck, Chris Stangl, Krista Roa, Jennifer Meyer, Anne Riordan, Mary Bulger, Lora Kanning, Deb Karwal, A Jay Winter, Emily Klein, and Jean Eells.

President Linda Zaletel called the meeting to order at 6:15 p.m.

Approvals

1. Annual Meeting Agenda: No additions or corrections were offered. The agenda was approved.
2. 2015 Annual Meeting Minutes: No additions or corrections were offered. The minutes were approved.
3. Clear responses from ExCom SurveyMonkey election (i.e. destroying the results)
 - a. Gail Barels moved and Jean Eells seconded to approve to destroy the results of the ExCom Elections.

Thanks to Jane Shuttleworth for six years of service to the executive committee with three of those as Chair. A geode plaque, made by Mike Krebill, was presented to Jane by Linda Zaletel.

Introduction of new ExCom members:

Linda introduced:

- Karess Knudtson was elected to her first term.
- Linda Zaletel just completed filling in for a vacancy on the ExCom and was elected to her first term.
- Linette Bernard is the new director of ICEC

Reports

1. Treasurer's report: Lisa Ralls reported that income mostly is from grants and memberships. Lisa reviewed the current fiscal year budget and presented the proposed budget for Fiscal Year 2016-2017.

Jean Eells moved to approve the treasurer's report and Mike Krebel seconded. The motion passed unanimously.

Updates to Membership

1. August 2015 ICEC Discussion Meeting – Jean Eells reported that the agencies want to be engaged with ICEC and back at the table.
2. Resource Enhancement and Protection Conservation Education Program (REAP-CEP) grants
 - a. REAP-CEP grant 15-17 Integrating Best Practices in Conservation Education in partnership with Iowa DNR (WILD / KinderNature grant). We are in year 2 of 2 years with the grant with DNR and ICEC. Barb Gigar reported that they have trained the first 100 participants in 2015. They are working on a sustainability plan for future training with possible partners with CCB, colleges, and ISU Extension and Outreach.
 - b. REAP-CEP grant 16-17 helping with Winter Workshop 2016. Linette Bernard reminded attendees that this grant is a major supporter of this workshop.
3. Midwest Environmental Education Conference (MEEC), request from Illinois to update Memorandum of Understanding – Linette Bernard reported that the MEEC Memorandum is ten plus years old and the Illinois group is suggesting to revisit and update. ICEC is the “owner” of the MEEC website so we need to get other states to help pay. Illinois hosts MEEC in 2017, Minnesota in 2019, and Iowa in 2021.
4. Iowa Environmental Council “Environment Day on the Hill” is on 22 March 2016 - Anyone interested in going, please let Linda Zaletel know. This year's theme is water quality
5. North American Association for Environmental Education (NAAEE) Annual Conference is in Madison, WI on 19-22 October 2016 – Linette Bernard reminded the group that ICEC is the state affiliate to NAAEE. This conference is another opportunity to get a different perspective.
6. ICEC / IAN (Iowa Association of Naturalists) Awards Announcement
 - Angie Auel – Ding Darling as a volunteer coach for the Wapsi Valley Archery Coaches
 - Polk County Conservation Board – Outstanding EE Program with 3 or more naturalists
 - Marshall County Conservation Board – Outstanding EE Program with 2 or less naturalists
 - Larry Reis, Aldo Leopold Lifetime Achievement in EE Excellence and Leadership
 - Julie Schnedler from Mediapolis Community Schools – Bohumil Shimek Environmental Educator Award

- Mike Meetz, Story County – Outstanding Volunteer
 - eXtreme Adventures and eXtreme Kids, Louisa County Conservation – Chris Holt Youth EE Award
 - Johnson County Conservation Board – Outstanding Interpretive Print Media Award
7. ICEC / IAN Awards Committee members needed - We need new people to join the committee and a new committee chair is needed. It is fun, all happy reports etc. The committee chair helps get the word out for nominations.
 8. A Committee appointed by the ExCom will be reviewing ICEC Bylaws for needed changes, any voting needed will likely take place online – Linette Bernard reported on the need to review the Articles of Incorporation and the Bylaws to reflect current working environment. If you would like to help with this please let Linette know. When the committee has completed their work and if there are revisions that need approved we will do so online. Per ICEC Bylaws 30-days notice must be given before voting can occur. Notification and voting will be done via email.
 9. Your ICEC website account – Linette Bernard reminded attendees that if you paid your membership, you can have an account on the iowaee.org site. If you paid membership with your registration, please make sure you have an account on the website. This account shows your membership history and contact information. Please keep your contact info updated. There is a members only section of the website that includes how to contact each other and more useful information. ICEC Newsletters come through our MailChimp account. Please let Linette know what information you would like on the website.

Adjourn

Jean Eels moved and Diane Marshall seconded to adjourn. The meeting was adjourned at 6:45 p.m.

Iowa Conservation Education Coalition
 April 2015 – March 2016

Income	FY16 Budgeted	FY16 Actual Rec'd as of 12/31/15
Membership	3,700.00	660.00
Other Income	385.00	86.89
PW-AW-GUW Training Income	1800.00	1800.00
Scholarship	1280.00	0.00
Chris Holt Scholarship	325.00	0.00
REAP-CEP 15-11 Fostering Networking	1400.00	1400.00
REAP-CEP 15-17 Project WILD / Kinder direct / indirect	4725.00	2805.00
REAP-CEP 15-17 Project WILD / Kinder Training / Book Fund	12500.00	11850.00
REAP-CEP 16-17 Winter Workshop 2016 direct / indirect	861.00	0.00
Winter Workshop 2016 Registration	4200.00	1470.00
Winter Workshop 2016 Lodging	1800.00	460.00
<i>Total Income</i>	<i>\$32,976.00</i>	<i>\$20,531.89</i>

Expense	FY16 Budgeted	FY16 Spent
Administration	5752.00	5179.55
Contracted Services	12900.00	8600.00
Member Services	525.00	162.00
Scholarships	1200.00	0.00
Organizational Memberships	835.00	835.00
Chris Holt Scholarship	325.00	0.00
Training Expense / Book Fund	2000.00	1023.00
Winter Workshop 2016 Lodging	1800.00	0.00
Winter Workshop 2016 Food	3570.00	0.00
<i>Total Expenses</i>	<i>\$28,907.00</i>	<i>\$15,799.55</i>
<i>Net Income</i>	<i>\$ 4,069.00</i>	<i>\$ 4,732.34</i>

Bank Accounts	As of 12/31/2015
Checking	2,820.49
Savings	44,166.94
25-month CD	15,928.40
PayPal	1,054.19
<i>Total Current Assets</i>	<i>\$63,970.02</i>

Iowa Conservation Education Coalition
Proposed Budget
April 2016 – March 2017

Income **FY17 Proposed**

Membership	3,700.00
Other Income	385.00
PW-AW-GUW Training Income	1800.00
Scholarship	1280.00
Chris Holt Scholarship	325.00
REAP-CEP 15-11 Fostering Networking	350.00
REAP-CEP 15-17 Project WILD / Kinder direct / indirect	3,275.00
REAP-CEP 15-17 Project WILD / Kinder Training / Book Fund	12500.00
REAP-CEP 16-17 Winter Workshop 2016 direct / indirect	2,582.00
Winter Workshop 2017 Registration	4,200.00
Winter Workshop 2017 Lodging	1,800.00
<i>Total Income</i>	<i>\$32,197.00</i>

Expense **FY16 Budgeted**

Administration	5,752.00
Contracted Services	12,900.00
Member Services	525.00
Scholarships	1,200.00
Organizational Memberships	835.00
Chris Holt Scholarship	325.00
Training Expense / Book Fund	2,000.00
Winter Workshop 2017 Lodging	1,800.00
Winter Workshop 2017 Food	3,570.00
<i>Total Expenses</i>	<i>\$28,907.00</i>
<i>Net Income</i>	<i>\$ 3,290.00</i>