

ICEC Annual Meeting Minutes

Friday 3 February 2017

7:00 PM

Springbrook Conservation Education Center
Guthrie Center, IA

Attendance:

Terrie Hoefler, Jen Meyer, Beth Martin, Adam Janke, Lauren Yuen, Barb Gigar, Linda Zaletel, Sara Karis, Megan Cook, Jane Shuttleworth, Lilly Jensen, Lisa Elliott, Charlene Elyea, Jean Eells, Lisa Ralls, Emily Santiago, Jenna Skopen, Kinsey Edmonds, Heather Ballo, Amy Loving, Kate Pimlott, Gail Barels, Mike Krebill, Sondra Cabell, Stephanie Shepherd, Mary Bulger, Alicia Vasto, Adam Puderbaugh, Caitlin Savage.

President Beth Martin called the meeting to order at 7:07p.m.

Approvals

1. Annual Meeting Agenda: Alicia Vasto added the addition of approval for fiscal year 2018 to the agenda and the agenda was approved.
2. 2016 Annual Meeting Minutes: No additions or corrections were offered. The minutes were approved.
3. Clear responses from ExCom SurveyMonkey election (i.e. destroying the results)
 - a. Adam Puderbough moved and Mike Krebill seconded to approve to destroy the results of the ExCom Elections.

Introduction of new ExCom members. Barb Gigar with the Iowa DNR and Adam Puderbough of the Des Moines Public Schools are new to the executive committee. Emily Klein and Lisa Ralls were reinstated. Our new director, Alicia Vasto was also welcomed by the membership.

The membership honored Linda Zaletel who retired from the executive committee and thanked her for her many years of service and outstanding work.

Reports

1. Treasurer's report
 - a. Review 2016-17 Budget –Alicia reported income from the workshop has not been entered yet and explained that membership has dropped but the 16-17 budget is only through December so it does not include all of the memberships that come in when people registered for the workshop.
 - b. Approve FY 2017-18 Budget
Alicia shared the budget and also shared plans to contact outside sources for funding in addition to grants.

Jean Eells moved and Adam Puderbaugh seconded to approve the treasurers report. The motion passed with one dissent.

Updates to Membership

1. Resource Enhancement and Protection Conservation Education Program (REAP-CEP) grants
 - a. REAP-CEP grant 15-17 Integrating Best Practices in Conservation Education in partnership with Iowa DNR (WILD / KinderNature grant) – will end April 2017
 - b. REAP-CEP grant 17-10 helping with Winter Workshop 2017
2. Midwest Environmental Education Conference (MEEC) will be held in St. Charles, IL October 11 - 14, 2017. Strongly encourage attendance, they are very good.
3. Iowa Environmental Council Lobby Day at the Capitol on March 29, 2017
Executive Director will be attending. You can register online and represent your organization. We need a big voice. Environmental programs are being cut, or continue to not be funded; ie IWILL, REAP. Pass the word, attend with friends. If you can't attend please call and write your legislatures.
4. March for Science April 22, 2017. March for Climate is April 29, 2017.
5. North American Association for Environmental Education (NAAEE) Annual Conference – in San Juan, Puerto Rico October 18-21, 2017
Very high powered. 3,000 people 50 different countries.
6. ICEC Strategic Planning session with ExCom and ED will be held on March 25. The membership was asked to send the board ideas, and comments to help with increased membership and how ICEC can help the membership

Adjourn

The meeting adjourned at 7:31 pm

Iowa Conservation Education Coalition
 Budget vs Actual
 Fiscal Year April 2016 – March 2017 (FY17)
 Through 31 December 2016

Income	FY17 Budgeted	FY17 Rec'd
Membership	3,700.00	1500.00
Other Income – interest income, donations, merchandise sales)	385.00	86.09
Other Income – Scholarship	1,610.00	0.00
Other Income – Chris Holt Scholarship	325.00	0.00
PW-AW-GUW Training Income	8,325.00	5,050.00
REAP-CEP 15-11 Fostering Networking	350.00	350.00
REAP-CEP 15-17 Project WILD / Kinder (grant funds rec'd 1/2015 and 1/2016)	0.00	0.00
Training Expense / Book Fund	0.00	780.00
REAP-CEP 16-17 Winter Workshop 2016	10,685.00	8,979.14
REAP-CEP 17-10 Workdays & Winter Workshop 2017	28,156.50	15,642.50
Winter Workshop 2017 Registration	4,200.00	1032.00
Winter Workshop 2017 Lodging	1800.00	230.00
<i>Total Income</i>	<i>\$59,536.50</i>	<i>\$33,649.73</i>

Expense	FY17 Budgeted	FY17 Spent
Administration	8,452.00	4,405.36
Contracted Services	12,900.00	7388.71
MEEC Expenses	200.00	84.48
Member Services – Plaques	525.00	186.75
Member Services – Scholarships	1,610.00	0.00
Organizational Memberships	835.00	575.00
Professional Development	650.00	0.00
PayPal Fees	100.00	59.93
Chris Holt Scholarship	325.00	0.00
REAP-CEP 15-17 Project WILD / Kinder other expenses (general, labor, trainers, website)	16,780.00	9,527.73
Training Expense / Book Fund	4,000.00	3,897.50
REAP-CEP 16-17 WW 2016	6,000.00	6,000.00
REAP-CEP 17-10 WW 2017 (includes workdays)	26,441.00	8,888.96
Winter Workshop 2017 Lodging	1800.00	0.00
Winter Workshop 2017 Food	3570.00	0.00
<i>Total Expenses</i>	<i>\$84,188.00</i>	<i>\$41,014.42</i>
<i>Net Income</i>	<i>\$ (24,651.50)</i>	<i>\$ (7,364.69)</i>

Iowa Conservation Education Coalition
Proposed FY18 Budget
April 2017 - March 2018

Income	FY18 Budgeted
Membership	3,000.00
Other Income	2,835.00
Scholarship	2,110.00
Chris Holt Scholarship	325.00
REAP-CEP 17-10 Winter Workshop 2017 direct / indirect	3,128.50
Winter Workshop 2018 Registration	4,700.00
Winter Workshop 2018 Lodging	825.00
<i>Total Income</i>	<i>\$16,923.50</i>

Expense	FY18 Budgeted
Administration	6,522.00
Contracted Services	37,400.00
Member Services	525.00
Scholarships	1,000.00
Organizational Memberships	635.00
PayPal Fees	360.00
Chris Holt Scholarship	325.00
Professional Development	650.00
Winter Workshop 2018 Lodging	1,500.00
Winter Workshop 2018 Food	4,500.00
<i>Total Expenses</i>	<i>\$53,417.00</i>
<i>Net Income</i>	<i>\$ (36,493.50)</i>

Bank Accounts	As of 1/27/2017
Checking	3,630.88
Savings	43,680.58
WILD Resources Fund	17,653.50
25-month CD	16,149.49
PayPal	3,444.53
<i>Total Current Assets</i>	<i>\$84,558.98</i>