

ICEC Executive Committee Meeting

Agenda

11 July 2017

6:30 p.m.

Via Zoom Video Conference

Call to order

Emily Klein called the meeting to order at 6:35 pm

Attending:			
Emily Klein	x	Lisa Ralls	x
Adam Puderbaugh	x	Karess Knudtson	
Terrie Hofer	x	Barb Gigar	x
Beth Martin		Kate Bussanmas	x
Mike Todd	x		
Staff: Alicia Vasto	x	Others:	

Approve Agenda

Adam Puderbaugh motioned to approve the agenda and Lisa Ralls seconded. The agenda was approved unanimously.

Approve Minutes 10 April 2017 ExCom Meeting

Adam Puderbaugh motioned to approve the April minutes and Lisa Ralls seconded. The minutes were approved unanimously.

Reports

1. Financial Report from CPA
 - a. Profit and Loss
 - b. Balance Sheet

The financial reports were reviewed as presented by Alicia. There were no changes.

2. YTD Budget vs Actual

The budget was reviewed as presented by Alicia

3. Executive Director's Report – April - June 2017

Alicia discussed some of the items she included in her report. She expressed disappointment in not receiving the REAP grant. She has completed the final grant reports for WILD and Kindernature and they were submitted and approved. The 17-10 grant report was submitted. Please give Alicia items for newsletter. Please promote and market ICEC as board members and let Alicia know events that are going on and other avenues for projects for ICEC and member recruitment.

Discussion Items

1. OLE Partnership Project with Prairie Rivers update

Alicia will be meeting with Prairie Rivers for a fundraising strategy meeting and has discussed and will work further on collaborating with Prairie Rivers Outdoor Learning Environments. ICEC will help develop a network of participants. Major support for the Outdoor Learning Environments in Iowa project is provided by Iowa's Living Roadway Trust Fund, based at the Iowa Department of Transportation. Alicia hopes this project will add to funding for ICEC. The conference will be in April (there will not be a solstice workshop in February)

2. WILD and KinderNature transition update
Alicia is running Kindernature. Linette is helping Barb with summer workshops and administrative tasks.
3. Potential project: housing Iowa Core-aligned programming
Alicia will be meeting with Kris Kilibarda regarding this. The idea is to put Iowa Core-aligned programming on ICEC's website. Could also link in regional workdays or workshops etc . Alicia hopes to apply for the next REAP-CEP grant cycle with this project.

Adam Puderbaugh suggested looking into STEM scale-up grant. Schools apply and the money goes to the institution supplying that service...i.e. the Zoo. This could be a new source of funding for ICEC.

4. Chris Holt Scholarship – planning
There is not as much money in the scholarship account as was reported during the April 2017 meeting. There is only \$541.
Discussion included whether or not the scholarship should be ended. The ICEC website says one \$200 scholarship per year is given. In the past it has been more than one but that was during the time that Di Holt was in charge. Alicia agreed to talk to Linda Zaletel to find out what plans she had discussed with Di. There was no action taken.
Barb Gigar commented that the professional development scholarships are more fitting to ICEC's mission.
5. Blog posts or newsletter articles – call for contributors?
Discussion about creating a blog. Barb Gigar remarked that direct email is possibly more effective. Barb found that when they put links in email then they viewed the blog.
Lots of ideas were brainstormed.
The IAN listserv emails are always asking for program ideas. We could write about program ideas and the person who presents the program. We can get ideas from the IAN list serve.
ICEC social networking is most important and our greatest strength.
Emails can also link to NGSS, other ideas.
Please send program and contribution ideas to Alicia.
Mike Todd has a pollinator program he could write about, and Emily will contact the Iowa County naturalist who could also possibly contribute a companion pollinator from the naturalist perspective.
Maybe Emily can think of something that would be fitting for winter.
Link back to ICEC and Kindernature websites.

Please send articles to Alicia by July 31.

Next Meeting:
Oct 17 at 6:30 is next ICEC Zoom meeting

Adjourn

Adam Puderbaugh motioned and Lisa Ralls seconded to adjourn

The meeting was adjourned at 7:30 pm

Iowa Conservation Education Coalition
 Budget vs Actual
 Fiscal Year April 2017 – March 2018 (FY18)
 Through 26 June 2017

Income	FY18 Budgeted	FY18 Rec'd
Membership	3,750.00	150.00
Other Income – interest income, donations, sponsorships, merchandise sales	2,835.00	0.00
Other Income—Veridian CD Maturation	16,200.00	16,214.76
Other Income – Scholarship	2,110.00	0.00
Other Income – Chris Holt Scholarship	325.00	0.00
PW-AW-GUW Training Income	0.00	630.00
REAP-CEP 17-10 Workdays & Winter Workshop 2017	3,128.50	0.00
Unrestricted Grant Requests	5,000.00	0.00
REAP-CEP 18	15,000.00	0.00
Workshop and Conference Registration	5,000.00	0.00
<i>Total Income</i>	<i>\$53,348.50</i>	<i>\$16,994.76</i>

Expense	FY18 Budgeted	FY18 Spent
Administration	6,522.00	182.83
Contracted Services	40,000.00	6,233.34
Member Services – Plaques	525.00	0.00
Member Services – Scholarships	1,000.00	0.00
Organizational Memberships	450.00	200.00
Professional Development	650.00	0.00
PayPal Fees	360.00	90.00
Chris Holt Scholarship	325.00	0.00
Workshop and Conference Programming	3,000.00	0.00
<i>Total Expenses</i>	<i>\$52,832.00</i>	<i>\$6,706.17</i>
Net Income	\$ 516.50	\$10,288.59

Bank Accounts	As of 6/26/2017
Checking	2,006.22
Savings	62,416.84
- Wild Resources Fund	22,704.50
25-month CD	0.00
PayPal	122.46
<i>Total Current Assets</i>	<i>\$64,545.52</i>