

ICEC Executive Committee Meeting Minutes

17 October 2017

6:30 p.m.

Via Zoom Video Conference

The meeting was called to order by Beth Martin at 6:32 p.m.

Attending:			
Emily Klein	x	Lisa Ralls	
Adam Puderbaugh		Karess Knudtson	x
Terrie Hoefer	x	Barb Gigar	
Beth Martin	x	Kate Bussanmas	
Mike Todd			
Staff: Alicia Vasto	x	Others:	

A motion was made by Karess Knudtson to approve the agenda. Emily Klein seconded. The agenda was approved unanimously.

Terrie Hoefer motioned to approve and Karess Knudtson seconded to approve the 11 July ExCom minutes. The minutes were approved unanimously.

Reports

1. Financial Report from CPA
 - a. Profit and Loss
 - b. Balance Sheet
2. YTD Budget vs Actual
3. Executive Director's Report – July-Sept 2017

Discussion Items

1. OLE Conference with Prairie Rivers update
Working with Prairie Rivers recruiting sponsors. Veridian Credit Union. Still need more. March 2 & 3 at Botanical Gardens securing block of rooms at Embassy Suites. Penny Exec Dir, coordinator Annie dropping her hours and then leaving and so needed Alicia needed to possibly take up Annie's role. Other funds to support Alicia's exec dir position. Or should we pull out and cut our losses.

The board felt comfortable with Alicia's decision as she is involved directly. She will let us know after she talks with Penny again

The board discussed collaborating other agencies to hold other one day, low cost workshops. Reiman Gardens was discussed as a venue.

2. ExCom election
 - a. Please recruit members to run
3. November 18 meeting at ISU
 - a. Location is Ames Public Library. Strategy and long term goals. Please everyone come.

Action Items

1. REAP-CEP app: Authentic data project
The Board reviewed the grant that was presented by Alicia.

Rebecca Christofell and Jean Eells also reviewed the grant and Jean didn't have any changes. Alicia will also email it to Barb Gigar and get her response.

Karess Knudtson moved and Emily Klein seconded to approve the REAP-CEP grant and allow Alicia to submit the grant. The motion approved unanimously.

2. Chris Holt Scholarship.

Alicia talked with Diane Holt. Diane did not offer to donate funds to help it continue. She wants to be on the committee to help select the winner. It is still on the website.

We need to figure out how we would raise funds since we aren't having our normal workshop. Continue this discussion at next meeting.

Next ExCom meetings:

Nov. 18 at 1:00 p.m. at Ames Public Library

Jan. 9 at 5:30 p.m. Zoom

Adjourn

The motion was made by Emily Klein to adjourn the meeting. Karess Knudtson seconded and the motion passed unanimously. The meeting was adjourned at 7:23 p.m.

Iowa Conservation Education Coalition
Budget vs Actual
Fiscal Year April 2017 – March 2018 (FY18)
Through 30 September 2017

Income	FY18 Budgeted	FY18 Rec'd
Membership	3,750.00	210.00

Other Income – interest income, donations, sponsorships, merchandise sales	2,835.00	0.00
Other Income—Veridian CD Maturation	16,200.00	16,214.76
Other Income – Scholarship	2,110.00	0.00
Other Income – Chris Holt Scholarship	325.00	0.00
PW-AW-GUW Training Income	0.00	3,030.00
REAP-CEP 17-10 Workdays & Winter Workshop 2017	3,128.50	0.00
Unrestricted Grant Requests	5,000.00	0.00
REAP-CEP 18	15,000.00	0.00
Workshop and Conference Registration	5,000.00	0.00
<i>Total Income</i>	<i>\$53,348.50</i>	<i>\$19,454.76</i>

Expense	FY18 Budgeted	FY18 Spent
Administration	6,522.00	2,291.26
Contracted Services	40,000.00	15,783.35
Member Services – Plaques	525.00	162.00
Member Services – Scholarships	1,000.00	0.00
Organizational Memberships	450.00	200.00
Professional Development	650.00	50.00
PayPal Fees	360.00	150.00
WILD/Kinder Training Expenses/Book Fund	0.00	193.26
Chris Holt Scholarship	325.00	200.00
WW2017	0.00	5,102.59
REAP-CEP 15-17 Overpayment	0.00	72.87
Workshop and Conference Programming	3,000.00	0.00
<i>Total Expenses</i>	<i>\$52,632.00</i>	<i>\$24,205.33</i>
<i>Net Income</i>	<i>\$ 666.50</i>	<i>\$(4,750.57)</i>

Bank Accounts	As of 6/26/2017
Checking	949.89
Savings	48,031.84
PayPal	180.54
<i>Total Current Assets</i>	<i>\$49,162.27</i>