

## ICEC Executive Committee Meeting

### Minutes

June 5th, 2019

4pm

Via Zoom Video Conference

- Meeting called to order by Lilly at 4:05 pm
- Lilly to chair meeting until Mary joins the meeting
- Mary joins the meeting at 4:08 and chairs the rest of the meeting

Attending:			
Mary Bulger	x	Jenny Koska	x
Lilly Jensen	x	Logan Roberts	
Barb Gigar	x	Craig Edmondson	x
Tony Vorwald	x	Jerry Neppel	x
Emily Klein	x		
Beth Martin			
Staff: Linette Bernard	x		

### Action Items

1. Approve Agenda
  - Tony motions to approve agenda
    - Emily Seconded
2. Approve Meeting minutes from 11/6/18, 12/21/18, 2/21/2019, 5/1/2019
  - Lilly- ExCom to approve meeting minutes from 11/6/18, 12/21/18, 2/21/19, 5/1/19 meetings and to amend the attendance of meeting minutes for the 5/1/19 meeting minutes
    - Jenny moves to approve amendment and past meeting minutes
      - Lilly seconds
        - All in favor
      - Motion carries
3. Approve cancelling workman's compensation
  - Barb moves to approve
    - Emily Seconded
      - All in favor
        - Motion carries

### Discussion Items

1. Update on Game Jam
  - Updates from Barb
  - ICEC still has Game Jam funds
  - Linette is assessing games from Game Jam
2. REAP CEP grants - requests for 3-month extensions due to administrative changes
  - Updates from Barb
  - ICEC to request a 3-month extension on REAP CEP grants due to administrative changes
  - Mary to request extension
3. Budget Discussion - available funds: restricted versus non-restricted
  - Updates from Barb
    - Financial reports where received from accountant

- Authentic data project financial report has not been turned in yet
    - Barb/Linette to turn in authentic data project financial report
  - ICEC's general net income and REAP CEP account was is in the red
    - This is mostly because of administrative costs for Alicia's time and salary
  - Discussion had about how ICEC needs to only take on projects that are appropriate and can benefit members while also bringing in income to ICEC
4. Final REAP CEP financial report for authentic data project
    - Update from Linette and Barb
      - Final REAP CEP financial report for authentic data project is to be turned in to the DNR in the next week or two
  5. Update on grants and plans going forward
    - Updates from Barb
    - Discussion had about how ICEC needs to only take on projects that are appropriate and can benefit members while also bringing in income to ICEC
    - Linette- thoughts about plans, grants, and workshops going forward can be added to the notes documents found in the ICEC ExCom shared google drive in the 6/5/19 meeting folder
  6. Summer workshop
    - Updates given by Mary
      - Mary-does ICEC have funds to help with logistical costs for summer workshop?
        - Funds generated from registration costs of summer workshop is to help with summer workshop logistical costs
  7. ICEC Computer
    - Updates given by Linette
    - ICEC will hold on to the computer in case it can be used during workshops or events
  8. Other items
    - Barb gave updates on agreements with Northeast Iowa Resource Conservation &Development
    - Discussion on Conflict of Interests document for ICEC ExCom members
    - Logan, Jenny, and Tony are to sign, scan, and return ICEC conflict of interest document to Linette
    - Conflict of Interests document to be discussed at next meeting
  9. Next meeting August 7<sup>th</sup> 4pm via Zoom

Having no further business, the meeting was adjourned at 4:57 pm