

ICEC Executive Committee Meeting

Minutes

October 2, 2019

4pm

Via Zoom Video Conference

Call to order 4:01 pm by Mary Bulger, chair.

Attending:			
Mary Bulger	X	Jenny Koska	
Lilly Jensen	X	Logan Roberts	X
Barb Gigar	X	Craig Edmondson	
Tony Vorwald	X	Jerry Neppel	x
Emily Klein			
Beth Martin			
Lisa Ralls	X		
Staff: Linette Bernard	x		

Action Items

1. Approve Agenda
 - Tony moved to approve agenda
 - Barb seconded
 - All approved and motion carries
2. Approve Meeting minutes 8/7/19
 - Barb moved to approve Meeting Minutes from 8/7/19
 - Tony seconded
 - All approved and motion carries
3. Review Treasurer's Report
 - Barb provided treasures report
 - Linette shared FY 20 budget with ExCom
 - Barb- with the recent \$10,000 donation ICEC FY20 budget comes out even
 - Barb welcomes ExCom to review FY20 budget
4. Confirm voting for:
 - a. Holding Winter Workshop 24-25 January
 - Barb motions to approve holding Winter Workshop on January 24-25, 2020
 - Jerry seconded
 - All approved and motion carries
 - b. Holding Winter Workshop at Iowa Valley Community College – Marshalltown and make a reservation not to exceed \$1,800.
 - Jerry motions to approve holding Winter Workshop at Iowa Valley Community College – Marshalltown and make a reservation not to exceed \$1,800
 - Lisa seconded
 - All approved and motion carries
 - c. Contract with Peggy Christensen for work on REAP CEP 19-13
 - Tony motions to approve moving forward with contract
 - Jerry seconded
 - All approved and motion carries
 - Mary is to sign contract so Barb can submit contract

Lilly joins meeting at 4:15 pm

- d. Pay invoice from accountant for 4th quarter FYE19 and completion and filing 990.
 - Lilly motions to approves the invoice payment
 - Jerry Seconds
 - All approved and motion carries

5. Approval to pay for Iowa Science Teachers Section meeting registration for B Gigar and P Steffen to present authentic data and Game Jam.
 - Lilly moves to approve pay for Iowa Science Teachers Section meeting registration
 - Tony Seconds
 - All approved and motion carries
6. Iowa Environmental Council request for ICEC to be member organization at \$100.
 - Iowa Environmental Council membership is currently not beneficial for ICEC
 - Request dies for lack of motion

Discussion Items

1. Fiscal policy, continue discussion
 - Discussion tabled until Winter Workshop
2. November ICEC eNewsletter
 - Linette has a topic list started. Located in the ICEC ExCom shared drive.
 - Barb and Emily moving off of ExCom
3. ExCom nomination recruitment
 - Discussion of potential ExCom nomination recruitment
 - Potential ExCom members with professional development experience would be beneficial
 - Recruit potential ExCom members from Community Colleges and or Universities
 - Jerry reached out and gave recruitment information to the people in charge of the Envirothon
 - Linette will send out ExCom information again to IAN and ICEC membership
 - Barb suggested reaching out to Cindy from Ag Literacy as a potential ExCom member to connect ICEC with the Agricultural Education people
 - Jerry is working on reaching out to FFA teachers for ExCom recruitment
4. Winter Workshop planning
 - Barb suggests theming the Winter Workshop around Authentic Data, invite IPTV, ICEC could use authentic data grant funds
 - Logan met with Iowa Valley CC event center people concerning costs and logistics
 - Event center has its own registration system and online payment system
 - Jerry expressed concerns with using event center's registration system versus ICEC using its own registration system
 - Barb suggests ICEC could use Google Forms for a registration system
 - Barb/Linette suggests a committee should be formed to set agenda and theme for the 2020 Winter Workshop
 - Barb is to create a Google Doc as a working document to brainstorm 2020 Winter Workshop topics
 - Lilly, Barb, Lisa, Linette, Tony, and Logan to contribute to Winter Workshop topic and agenda with the Winter Workshop 2020 google doc
5. Grant updates: STEM Innovation, REAP-CEP 19-04 and 19-13
 - Linette and Barb gave updates on STEM Innovation – Game Jam, REAP-CEP 19-04 and 19-13 grants
6. Midwest EE Conference to Iowa in 2021
 - Lilly willing to hold Midwest EE conference in Northeast Iowa and chair/co-chair Midwest EE conference

- ICEC to approach IAN to help logistical planning for the 2021 Midwest EE conference
 - Lilly will continue researching potential locations
7. Other items – What has ExCom been up to? See notes document for details.
 - a. Neppel participated on the ‘Fundraising’ teleconference 9-17-2019. JN will participate in these calls as able.
 - b. Neppel attended and participated in the “Improving Soil Health and Wildlife Habitat Through Native Plantings Field Day” sponsored by Prairie Rivers of Iowa.
 - c. Barb Gigar and Peggy Steffen presenting at Iowa Science Teachers Section meeting on 10/7/19.
 8. Reminder that NAAEE affiliate executive director’s group has monthly Zoon calls at 2:00 pm CT on the 4th Wednesday of the month. These are now on the ExCom Google Calendar.
 9. Upcoming membership renewal
 - Linette suggests that we should document ICEC membership separately from the 2020 Winter Workshop registration
 - This would be important especially if the separation of membership renewal and Winter Workshop registration affects event centers price for hosting the Winter Workshop
 - Lisa to write a “why to renew your ICEC membership” article for the ICEC newsletter

Mary called for any other discussion items

- Linette- ExCom to meet before 2020 Winter Workshop

Mary -Next meeting December 4, 2019, 4pm via Zoom

Meeting adjourned at 5:18 pm