

**ICEC Executive Committee Meeting  
Minutes**

1 April 2020  
4:00 p.m.

Via Zoom Conference Call

Call to order – Lilly Jensen called the meeting to order at 4:04pm

In Attendance:			
Louis Beck	x	<i>Ex Officio:</i>	
Mary Bulger, Sec’y	x	Craig Edmondson	
Barb Gigar, Treasurer	x	Jerry Neppel	x
Lilly Jensen, Chair	x		
Jenny Koska		<i>Guests</i>	
Beth Martin			
Logan Roberts	x		
Tony Vorwald, Vice-Chair		<i>Staff:</i> Linette Bernard	x

Action Items

1. Approve Agenda
  - Barb moved to approve the agenda, Jerry second, motion approved by all
2. Approve Meeting minutes 12 February 2020
  - Barb moved to approve the February 12, 2020 meeting minutes, Logan second, motion approved by all
3. Review Treasurer’s Report
  - Barb gave a review of the Treasurer’s report: the current budget is based on what was left in the grant funds and what we are spending for the coordinators time.
4. Vote on Midwest Environmental Education Conference 2021 location and dates
  - Lily went over the location and date options for the 2021 MEEC, the group discussed the options.
  - Barb made a motion to hold the 2021 MEEC conference at Luther College in late July 2021, seconded by Jerry, motion approved by all.
  - Lily will finalize the location and date details with Luther College.

Discussion Items

1. Midwest EE Conference 2021
  - Initial Roles/Responsibilities Discussion
    - i. Lily would like to board to think about possible partners, activities, and how each board member can play a part in the planning for the workshop.
    - ii. A discussion was had about the length and days of the week of the conference. It was decided it would be a Monday through Thursday workshop.
  - MEEC Steering Committee call
2. Plan for Winter Workshop / Annual Meeting 2021 and 2022
  - Linette explained that the Bylaws Article 3, Section 3.1 says that “at least one regular meeting of the Iowa Conservation Education Coalition shall be held annually in January or February.” This discussion item was tabled until the next meeting.
3. Contract Extension/Revision for Project Coordinator (Linette)
  - Louis made a motion to extend with revision the Project Coordinator contract, seconded by Barb, motion approved by all.
4. Game Jam Status
  - Information regarding the Game Jam was shared with the board by Barb

5. EE Leadership Clinic - EPA Region 7. Kansas has received significant funding to conduct an EE Leadership training for KS, IA, MS, and NE.
  - Lily shared with the board about the grant that was written for Leadership training. Each of the four states could send a team to the training, and if interested in going to let her know.
6. Other items
  - Locally relevant data survey from Winter Workshop / Iowa PBS Cohort training
    - i. Linette shared with the board about the partnership with Iowa PBS
  - Initial review of committee / liaison opportunities
    - i. Lily asked the board to take a look at the document and how each board member could start to play a more active role with the committees or liaison work.
  - Initial discussion regarding financial policy and procedures updates, this discussion item was tabled.
7. With no further business Louis moved to adjourn, Barb seconded. The meeting adjourned at 5:28p.

Next meeting 3 June 2020 via Zoom