

ICEC Executive Committee Meeting

Minutes

3 June 2020

4:00 p.m.

Via Zoom Conference Call

Call to order – Lilly Jensen called the meeting to order at 4:01 p.m. **Beth Martin joined the meeting at 4:15 p.m.

Attending:			
Louis Beck	x	<i>Ex Officio:</i>	
Mary Bulger, Sec'y	x	Craig Edmondson	
Barb Gigar, Treasurer	x	Jerry Neppel	x
Lilly Jensen, Chair	x		
Jenny Koska		<i>Guests</i>	
Beth Martin	x		
Logan Roberts			
Tony Vorwald, Vice-Chair	x	<i>Staff:</i> Linette Bernard	x

Action Items

1. Approve Agenda
 - Barb moved to approve the agenda, Tony second, motion approved by all
2. Approve Meeting minutes 1 April 2020
 - Tony moved to approve the April 1, 2020 meeting minutes, Barb second, motion approved by all
3. Review Treasurer's Report
 - Barb gave a review of the current breakdown of the budget. Barb also spoke about her duties as Treasurer and the duties of the paid accountant. Discussion was had by ExCom members whether or not a paid accountant was needed.
 - Beth made a motion for Bard to complete all of the financial duties in house as the treasurer, except filing the taxes. Second by Tony, motion approved by all.

Discussion Items

1. Annual Meeting 2021 / Member seminar
2. ICEC/IAN Awards Program Review: Lily and Linette reviewed with ExCom the current award program between ICEC and IAN and how it works. There is no formal agreement or plan that is known, and they would like a more formal agreement between ICEC and IAN. Lilly asked Tony and Mary to work on an agreement to review for the next meeting. Tony and Mary agreed.
3. Midwest Steering Committee update: Lilly updated ExCom on the Midwest states in the region for MEEC. The committee met and is working on renewing the agreement.
4. Midwest EE Conference 2021 Roles / responsibilities: Lilly gave an update on 2021 MEEC workshop date, location, and people and organizations who have contacted her and want to be involved. Lilly asked ExCom to consider what duties/how each of them can help with planning.
5. EE Leadership Clinic: Lilly gave an update about the EE Leadership clinic that was going to be held this fall, it has been changed due to COVID19 but will still happen. Lilly told ExCom if anyone is interested in joining, to let her know.
6. Other items: Initial review of committee / liaison opportunities and Financial policy and fiscal procedures: These items were tabled until the next meeting.

**Tony Vorwald left the meeting at 5:00 p.m.

Updates

1. Game Jam / STEM Innovation Grant
2. REAP 19-04 Survey / Summit Grant
3. REAP 19-13 Authentic Data 2
4. Next member newsletter to go out first week of August.
5. NAAEE grant submitted for COVID19 Adaptations

With no further business, the meeting adjourned at 5:24 p.m.

Next meeting 29 July 2020 via Zoom