ICEC Executive Committee Meeting
Minutes
12 January 2022
4:00 p.m.
Via Zoom Conference Call

Call to order: Co-Chair Tony Vorwald called the meeting to order at 4:03 PM.

Action Items

1. Approve Agenda: Ted Neal moved to approve the agenda. Lilly Jensen seconded the motion. The motion passed.
2. Approve Meeting minutes 8 December 2021: Lilly Jensen moved to approve the minutes. Barb Gigar seconded the motion. The motion passed.
3. Review Treasurer’s Report: The 2021 year-end Treasurer’s report was emailed to all ExCom members for their review prior to the meeting. There was no comment.
4. Approve FY2022 budget, to be presented at 2022 Annual Meeting: The budget summary had been emailed to ExCom members prior to the meeting. A concern was expressed about the negative balance. It was noted that the significant cash reserves carried forward from FY2021 would more than cover this deficit. There was discussion led by Linette Bernard about some cost-cutting measures that could be implemented. These included changing the payment schedule for Zoom fees (yearly instead of monthly) and Website Hosting (billed every 2 years instead of yearly). Ted Neal moved the FY2022 budget be approved as presented. Tiffany Morgan seconded the motion. The motion passed.
5. Approve Complimentary Member definition, benefits: Tony Vorwald, chair of a special committee appointed at the 8 December 2021 ExCom meeting reported on its recommendation for complimentary memberships. In summary, ICEC Complimentary Memberships would be offered to ICEC co-sponsored conservation/environmental award winners. This would be a full one-year membership. This entitles them to benefits such as member correspondence and member rates for professional development opportunities, but not voting rights for elections. ICEC Trial Memberships would be offered to attendees of ICEC sponsored professional development activities. This membership will be valid from the date of the ICEC event until the end of the calendar year. This entitles them to all ICEC correspondence, but not voting rights in elections or member rates for ICEC sponsored professional development opportunities. Dave Conrads moved to approve these revised guidelines. Louis Beck seconded the motion. The motion passed. The full text of the guidelines for Complimentary and Trial memberships will be added to Policy & Procedures.

Discussion Items

1. Determine ExCom officers: Discussion was held on a slate of the ExCom officers to serve for the 2022 year.
   Co-Chairs - Louis Beck and Lilly Jensen
   Secretary - Tiffany Morgan
   Treasurer - Barb Gigar
   Ted Neal moved this slate be approved. Barb Gigar seconded the motion. The motion passed.
2. Select dates for 2022 ExCom meetings: A special in-person ExCom meeting will be set up for the evening of February 11, prior to the Annual Meeting in Iowa City on February 12. For the remainder of the year, meetings via Zoom will be held on the second Wednesday of the month six times a year-April 13, June 8, August 10, October 12, December 14, and concluding with the Annual Meeting in January or February 2023. To help achieve a goal of attracting more school educators to be active on the ICEC ExCom board, there was discussion on changing regular meeting dates/times. It was determined that the April 13 meeting will be held at 4:30 PM. The remaining meetings were set for 4:00 PM, but that time could be adjusted as needed. There was also discussion on some of these meeting(s) being held in-person as well.
3. Winter Workshop and Annual Meeting 2022 – 12 February 2022: Winter Workshop Co-Chair Ted Neal reported that Her Soup Kitchen will cater the noon meal at the workshop. Menu options will be determined by attendee
numbers at the end of January. Barb Gigar will purchase pre-packaged snacks for consumption throughout the day. Ted reported that rooms used for the sessions in the Lindquist Center will be determined by final attendance numbers. All presenters will be contacted to make them aware of in-person and online options if needed because of weather or Covid restrictions. Ted also agreed to have Zoom available for all plenary speakers and room presenters and have all presentations recorded.

a. Refunds if we or registrants go online only: A decision will need to be made by the end of January on whether to have an in-person or online event. Refunds will be given those who decide not to attend because of that decision. Linette Bernard will share the list of attendees with the ExCom committee.

b. REAP-CEP grant: Lilly Jensen reported that the sign-up for cohorts participating in the case-study funded by the grant ends on 1/12/21. Eight participants were confirmed so far forming a diverse group.

c. Barb Gigar reported that there is professional development credit available for the participants through AEA Learning.

d. Annual Meeting Agenda: The agenda will be posted by Linette Bernard on the ICEC website and will be emailed to all ICEC members prior to February 12. Ted Neal agreed to arrange for all members to able to participate in the meeting via Zoom.

4. PEEKS Update: Lilly Jensen reported that at this time, it has not been determined if the meeting rescheduled for March in Nebraska will be in-person or virtual.

Updates
1. NAAEE Fundraising Planning Group – Jerry Neppel: No update
2. NAAEE Affiliate Network DEI Working Group – Tiffany Morgan: No update. The January meeting was cancelled and the next meeting is scheduled for February 8.

Barb Gigar left the meeting at 5:00.

Informational
1. Tony Vorwald reported that the Iowa Conservation Education Coalition/Iowa Association of Naturalists (ICEC/IAN) awards winners have been determined after much extra deliberations because of tie votes in multiple areas. Awards may be scheduled to be presented at the Winter Workshop on February 12.

Co-Chair Tony Vorwald adjourned the meeting at 5:07.

Next meeting dates in 2022: 11 February in person in Iowa City; via Zoom 4:30 p.m. 13 April via Zoom, 4:00 p.m. on 8 June, 10 August, and via Zoom time TBD 12 October, 14 December.

Please add the above dates to your calendar. LB will share a calendar invite for the next meeting after the conclusion of one. The Zoom links are all different.