ICEC Executive Committee Meeting Minutes

10 January 2024
4:30 p.m.
Via Zoom

Attending:			
Louis Beck, Chair	x	*Ex Officio:*	
Kyla Burns	x	Chris Like	x
Dave Conrads	x	Jerry Neppel	x
Heather Gamm	x	Carlee Sabus	
Lilly Jensen, Treasurer	x	Megan Wisecup	x
Tiffany Morgan, Sec'y	x	*Contractor:* Linette Bernard	x
Ted Neal			
Clark Porter, Vice-Chair		*Guests:*	
Kean Roberts	x	Jared McGovern	x
Peg Steffen	x	Jim Pifer	x
Samuel Taylor	x	Gus Elliot	x
Tony Vorwald	x		

Louis Beck called the meeting to order at 4:33 p.m.

Heather Gamm made the motion to approve the agenda, seconded by Peg Steffen. Motion passed.

Tony Vorwald made the motion to approve the 13 December 2023 meeting minutes as written, seconded by Lilly Jensen. Motion passed.

Reports

1. Review Treasurer's Report – Lilly Jensen reviewed the proposed 2024 budget noting that, as usual, the budget is a deficit. ExCom approval is needed for the 2024 budget, then the budget will be presented to membership at the Annual Meeting. Heather Gamm made the motion to approve the preliminary budget with any necessary changes made by Lilly Jensen. Kean Roberts seconded. Motion passed.
   Jensen noted that the Holthues Trust interim report was submitted on 1/4/24 and that the grant extension with budget amendment and the interim report was approved by the Trustees. The next report to the Holthues Trust is due December 2024.

Kyla Burns joined the meeting at 4:37 p.m.

Action Items

1. Create Ad-Hoc Committee – Partnerships and Support to expand reach - Linette Bernard asked for an Ad Hoc Committee be created to look at outlining the decision-making process to enter a partnership with other organizations or to support other's programs. Lilly Jensen made the motion to create an ad hoc group to draft guidelines and bring to the larger group. Jerry Neppel second. Motion passed. Committee members to include: Jerry Neppel, Kean Roberts, Louis Beck, and Linette Bernard.
2. Create Ad Hoc Committee to review ICEC Standing Committees – Linette Bernard noted that with a full board, now would be a good time to review the Standing Committees document and determine if they still fit needs, need revision, and how to move forward. Jerry Neppel made the motion to form committee a committee to review ICEC Standing Committees. Peg Steffen second. Motion passed. Committee members: Jared McGovern, Kean Roberts, Tony Vorwald, Sam Taylor, and Linette Bernard.

Dave Conrads joined the meeting at 5:03 p.m.

Discussion Items

1. Determine 2024 ExCom officers – Bernard noted that with Jensen's term expiring, the group has already confirmed Heather Gamm as the treasurer for 2024. Discussion among members about who has time and interest to fill the other officer roles and which if any positions can be combined. A slate of officers is: Louis Beck

as Chair, Tiffany Morgan as Vice-chair and Secretary, and Heather Gamm as Treasurer. Peg Steffen made the motion to accept the slate of officers as presented. Lilly Jensen second. Motion passes.

2. Set 2024 ExCom meeting dates – Linette Bernard asked all to look at their calendars to see if any typical meeting dates need to be moved for 2024. After discussion, these dates were set for the remainder of the year: February 2, April 10, June 12, July 31, October 9, and December 11.
3. MEEC representative needed – Linette Bernard noted that Lilly Jensen has been an ICEC representative to the Midwest Environmental Education Consortium and that an eventual replacement will be needed. Peg Steffen and Tiffany Morgan agreed to represent ICEC, along with Bernard for this group.

Tony Vorwald left the meeting at 5:30 p.m.

Updates

1. Holthues Trust grant update - Lilly Jensen presented her update as part of the treasurer's report.
2. 2024 Envirothon Grant update – Louis Beck noted that teams are notoriously slow to sign up. Linette Bernard reported that three teams have completed registration to date. Linette Bernard will share the criteria used to determine the targeted schools.
3. Winter Workshop 2024 – Linette Bernard reminded the group that the next meeting is at the Courtyard Marriott in Waterloo. Bernard also shared that Tony Vorwald worked with Starbeck's Smokehouse for a reserved space for the Winter Workshop Social to start at 7:00 p.m. Discussion then focused on ways to utilize funds for educator support at Winter Workshop. Lilly Jensen and Tiffany Morgan will outline scholarship parameters and create a form for application. Megan Wisecup and Gus Elliott noted that WILD Resources funds could be used to cover breakfast and panelist meals.

Jared McGovern left the meeting at 5:41 p.m.

4. Iowa PBS Phenomena Blitz – Tiffany Morgan said she is planning on asking the REAP-CEP board for an extension. Morgan also announced that Dawn Snyder has been contracted to help with NW Iowa area blitzes, with the first blitz hopefully in April.
5. Game Jam – Peg Steffen noted that only three teachers have signed up so far and that another email push for participants will be done again.
6. PEEPs Update - Linette Bernard noted that the group needs more responses to be able to make generalizations across the region and that there was a problem with missing data in what has been submitted. Bernard will be reaching out to those who completed the survey and email others asking to complete the entire survey.

Informational

1. Linette Bernard is working on the 2023 Annual Report. Jerry Neppel and Louis Beck will proof read.

With no further business, Louis Beck adjourned the meeting at 5:56 p.m.

Next meeting is via Zoom on 2 February 2024 in person at Courtyard Marriott Waterloo
Next meetings at 4:30 p.m. via Zoom, unless otherwise noted: April 10, June 12, July 31, October 9, and December 11.
Please add the above dates to your calendar. LB will share a calendar invite for the next meeting after the conclusion of one. The Zoom links are all different.